

## Assessing Fitness to Drive 2012

### OVERVIEW OF THE 2012 MEDICAL FORMS

#### Driver Health Questionnaire

The *Driver Health Questionnaire* is a screening tool to help identify conditions that might affect a person's capacity to drive safely. It is completed by the driver at the health assessment. The questionnaire is not a diagnostic tool and no decision can be made regarding the person's fitness to drive until a full clinical examination is performed.

The examining doctor will need to review the answers with the person to ascertain relevant detail and guide the clinical examination, including the conduct of additional tests.

Drivers are required to sign the completed questionnaire in the presence of the examining doctor as a declaration of the completeness and accuracy of the information. The doctor then countersigns. If the driver refuses to sign, the examination should not proceed.

The driver will also sign the declaration regarding disclosure of information to acknowledge that they understand and agree with how their health information will be used.

The form should be retained by the doctor and filed in the driver's medical record. For privacy reasons, it should not be returned to the requesting organisation, if there is one.

#### Clinical Assessment Record

The *Clinical Assessment Record* is a tool to guide the health assessment process. It provides a standard format for recording the results of the assessment and the reasons for the fitness to drive conclusions. The doctor records the results of the assessment and retains the form in the driver's confidential medical record. The doctor will then summarise the results in terms of the driver meeting the medical criteria on the *Fitness to Drive Report* form (see below).

For privacy reasons, the completed *Clinical Assessment Record* must not be forwarded to the requesting organisation, if there is one.

#### Fitness to Drive Report

The Fitness to Drive Report summarises the doctor's findings in terms of whether the driver meets the medical criteria for fitness to drive. The report should not include any clinical information.

The report should be provided to the requesting organisation, if there is one, and to the driver.

The report should only be used for fitness for duty assessments conducted under schemes such as Trucksafe and NHVAS Fatigue Management Accreditation. It should not be used for licensing assessments – forms for this purpose will be provided by the licensing authority.